## MEMORANDUM

**TO:** Superintendents

FROM: Matt Fleck, Director

Division of College & Career Preparation

**DATE:** May 7, 2010

**SUBJECT:** 2010-11 Perkins IV Basic Grant Amendments and Budget

Last week, the Indiana Department of Education (IDOE) disseminated the 2010-11 Perkins Basic Grant Amendments and Budget forms to all Area Career & Technical Education (CTE) Directors.

It is the responsibility of each Area CTE Director to submit amendments or budget changes describing how the district will utilize its FYII allocation of Perkins federal funding. Those amendments and budget are due by June 4, 2010.

Amendments and budget requests must:

- 1. Correlate to the district's five-year local plan for Career & Technical Education,
- 2. Meet the nine required uses of basic grant funding, and
- 3. Show how the local plan will improve student performance in eight core indicators.

A copy of the application is available on the IDOE College & Career Preparation website at www.doe.in.gov/octe/admin finance/welcome.html.

For additional information, please contact your Area CTE Director or Julie Yeater at the Indiana Department of Education at <a href="mailto:jyeater@doe.in.gov">jyeater@doe.in.gov</a> or 317-232-9168.